

NOOK[®] for iOS

User Guide

nook[®]

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Welcome to NOOK® for iOS

The NOOK Store® offers a diverse and expansive digital catalog of 4 million books¹, as well as comics and graphic novels, magazines, newspapers and more.

Use NOOK app to *read and organize the content* you have in your NOOK Library®.

New Features in the 4.0 Release

This user guide is written for Version 4.0.1 of NOOK for iOS. If you do not have the latest version of NOOK for iOS, please upgrade your software in the App Store. To learn how to find the version number of your NOOK app, see “Checking the Version Number”.

Version 4.0 of NOOK for iOS introduces several new features:

- Library Search
- Sample Search
- My Shelves

All these features are described below.

Getting Started

Downloading and Installing the NOOK App

1. Open the App Store on your iOS device and search for the NOOK app. The NOOK app is free.
2. Download the app and install it.
3. Launch the app.

Exploring the App

The NOOK app enables you to access your NOOK Library on your iOS device. The NOOK app makes it easy for you to read NOOK content on the go. (The app is designed for reading, not shopping.)

The NOOK app includes free content—three free books and three free magazines—you can read to explore the app. When you first open the NOOK app, you will see download icons (white circles with downward arrows) posted on the covers of these books and magazines.

To download an item, make sure you are connected to the Internet, then tap the cover of the item you would like to download. The download icon disappears.

To open an item, tap its cover.

¹ Selection varies from country to country.

Growing Your Library

To grow your Library beyond free content, do this:

1. Sign in to the Barnes & Noble Web site *using a web browser (e.g., Safari or Chrome)* and begin browsing new titles to add to your Library. Be sure to sign in to the site using the same account (the same email address) you used to register your NOOK app.
2. Once you have selected and purchased the titles in the NOOK Store that you want to read, go to your Library in this app to view the covers of all the books and other content you currently own.
3. If you are in your iOS app, and your new book, magazine, or newspaper doesn't yet appear in your Library, swipe down the center of the screen, and your app will re-sync your Library, making the new items appear.

Using Sample Search

Many NOOK Book[®] publishers provide free samples of their books. You can read a sample to get a sense of whether or not you want to purchase the full book.

Note that not all publishers offer free samples. Even without samples, their books may still be available in the NOOK Store.

To search for samples, do this:

1. In the Library, tap the search icon (a magnifying glass) on an iPhone or tap in the search field on an iPad.
2. In the search field, type a word or phrase that will help you find the sample. For example, if you are searching for samples by a specific author, enter the author's name.
3. Tap Search.
Your NOOK app displays search results. Samples appear under the heading, "Free Samples." To open a sample, tap the *Sample* button beneath the sample's cover.

Reading

Opening a Book, Magazine, or Newspaper

To open a NOOK Book[®], NOOK Magazine[®], and NOOK Newspaper[®], tap on it.

If you see a downward-arrow icon on the item's cover, you will need to download the item before you can open it. If you are connected to Wi-Fi, you can download an item simply by tapping on it.

So you never lose your place, your books, magazines, and newspapers always open to where you left off.

Turning Pages

To turn to the next page, tap or swipe left near the right edge of the screen.

To turn to the previous page, tap or swipe right near the left edge of the screen.

NOOK Reading Tools

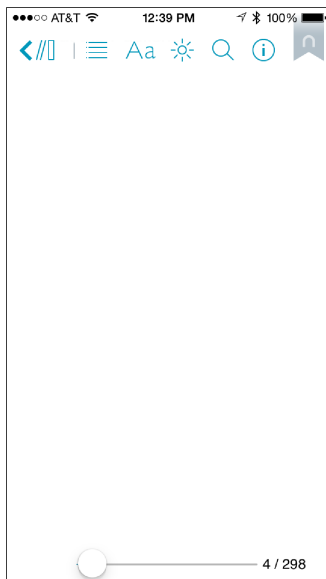
When you first open a book, a menu of icons appears across the top of the screen. These icons make up the NOOK Reading Tools. The icons provide access to the following features:

- *Library*: Return to the Library.
- *Contents*: Open a window with tabs for the table of contents, bookmarks you have set, and annotations you have made.
- *Text Tools*: Adjust the text size, font style, margins, line spacing, and themes (color schemes, such as black on white, white on black, and others).
- *Brightness*: Adjust the brightness of the screen.
- *Search*: Search the current book or periodical for a word or phrase.
- *Information*: Display the Details screen, a summary of the current item and access controls for moving the item to the NOOK Cloud™, assigning the item to various profiles, and so on.

In addition, a slider appears at the bottom of the screen along with two numbers: the current page number and the total number of pages in the book or periodical.

If you do not see the Reading Tools while you are reading a book, you can make them appear simply by tapping in the center of the screen.

The picture below shows where the Reading Tools appear on the screen.



Using the Table of Contents

To display a table of contents for the book, do this:

1. Tap in the center of the page to open the Reading Tools.
2. Tap the Contents icon (a shelf of horizontal lines).
NOOK for iOS opens the Contents screen.
3. If the Contents tab is not selected, tap it.

To jump to particular section or chapter, tap its name in the table of contents.

Highlighting and Annotating Text

To highlight a word, press and hold on the word. When you lift your finger, you will see the text highlighted, and two vertical bars on either side of the word. To highlight a passage containing the highlighted word, drag the bars to mark the beginning and the end of the passage.

Once you press and hold, a popup menu appears. The menu offers these choices:

- *Add Note* – Opens a window for adding a note about this passage.
- *Highlight* – Highlights the passage with a colored background.
- *Look Up* – Looks up the word in a dictionary and provides links for looking up information on Google or in Wikipedia.
- *Find* – Searches for other appearances of the word or phrase in the current book.

Using Annotations

Adding a Note

To add a note to a word or passage, do this:

1. Press and hold on a word and select the word or passage you want to annotate.
2. In the pop-up menu, tap *Add Note*.
A pop-up window appears.
3. Type your note, and tap *Save*.
NOOK for iOS adds the note and returns to the book, displaying a Note icon in the margin by the highlighted text you selected.

Viewing Notes

To view an individual note, do this:

1. In the margin of the word or passage you annotated, tap the Note icon.
A pop-up menu appears.
2. Tap *View Note*.

To view all the notes you have added to a book, do this:

1. Tap in the center of the page to display the Reading Tools.
2. Tap the Contents icon.
3. On the Contents screen, tap the *Annotations* tab.
NOOK for iOS displays all your notes.
4. To jump to a particular annotated passage, tap its summary on the Annotations list.

Deleting a Note

To delete a note, do this:

1. Tap its Note icon.
A pop-up menu appears.
2. Tap *Remove Note*.

Looking up a Word or Phrase in a Dictionary, Google, or Wikipedia

To look up a word or phrase, do this:

1. Press and hold on the word or phrase.

2. Use the vertical bars to adjust your selection, if necessary.
A dictionary definition appears in a small scrollable window at the bottom of the screen.
3. To display the definition on a full screen or to access links for Google or Wikipedia, tap *Look Up*.
NOOK for iOS displays the dictionary definition of the word or phrase.
4. To extend your search to the Web, tap one of the buttons at the bottom of the screen:
 - To search for the word or phrase with Google, tap *Google*.
 - To look up the word or phrase with Wikipedia, tap *Wikipedia*.

Using Bookmarks

To bookmark a page, tap in the center of the screen to open the Reading Tools, then tap the bookmark icon in the upper right.

To remove a bookmark, open the Reading Tools and tap the bookmark icon again.

To view a list of all the bookmarks you have set, do this:

1. Tap the center of the screen to open the Reading Tools.
2. Tap the Contents icon (four horizontal lines).
3. On the Contents screen, tap the Bookmarks tab.

To jump to a bookmarked page, tap on the bookmark listed on the Bookmarks tab.

Adjusting the Brightness of the Screen

To adjust the brightness of the screen while reading, do this:

1. Tap the center of the screen to open the Reading Tools.
2. Tap the Brightness icon (a shining light).
NOOK for iOS opens a slider for adjusting the screen's brightness.
3. Adjust the slider to dim or brighten the screen.
4. Tap outside the slider to make the slider disappear.

Searching within a Book

To search for a word or phrase in a book, do this:

1. Tap the center of the screen to open the Reading Tools.
2. Tap the search icon (a magnifying glass) on an iPhone or tap in the search field on an iPad.
3. Type the word or phrase you want to search for. Tap *Search*.
Your NOOK app lists all the appearances of the word or phrase.
4. To display a page where the word appears, tap the excerpt you want.

Downloading Dictionaries

You can download foreign language dictionaries from within a NOOK Book.

To download dictionaries, do this:

1. Press and hold on a word to select it.

2. When the dictionary window appears at the bottom of the screen, tap the A-Z book icon in the upper right corner of the window. Your NOOK app displays the list of dictionaries available for downloading.
3. Tap the *Download* link next to any dictionary you want to download. (You must be connected to Wi-Fi to download dictionaries or any other content.)
4. Only one dictionary may be active at a time. If you have installed more than one dictionary, select which dictionary should be active by tapping on its name in the *Installed Dictionaries* list that appears at the top of the Dictionary Options screen.

Reading Magazines and Newspapers

Different publishers use different formats for NOOK Magazines and NOOK Newspapers, so the features available in periodicals may vary from publication to publication. However, many magazines and newspapers use the features described here.

PageView

PageView is a way of viewing periodical contents that replicates the look of the printed edition. Think of PageView as a digital representation of the printed page. When periodicals first open, they are in PageView by default.

ArticleView®

ArticleView displays the content of an article in an easy-to-read scrollable column. If an article has been printed on a dark background or features a busy design, you might find it easier to read in ArticleView.

To switch from PageView to ArticleView, tap the *ArticleView* button near the top of the screen.

To switch from ArticleView to PageView, close the ArticleView window.

Reading Tools

NOOK Magazines and NOOK Newspapers have their own special Reading Tools. To open the Reading Tools, tap in the center of the screen. A bar at the bottom of the screen presents the following tools:

- *Contents*: Opens a table of contents and a list of bookmarks for the periodical.
- *Brightness*: Opens a slider for adjusting the brightness of the screen.

Reading Comics

Your NOOK app supports NOOK Comics® and graphic novels, which are specially formatted for rich-color, touch-screen displays. You can read NOOK Comics in portrait mode or landscape mode.

To open a NOOK Comics book, tap its cover.

Moving from Page to Page

To turn to the next page in a NOOK Comics book:

- swipe to the left (drag your finger from right to left across the screen), or
- tap anywhere along the right edge of the screen

To turn back to the previous page:

- swipe to the right, or
- tap along the left edge of the screen

To turn to the next page in a NOOK Comics book (such as a Manga book) formatted to read right to left:

- swipe to the right, or
- tap anywhere along the left edge of the screen

To turn back to the previous page:

- swipe to the left, or
- tap along the right edge of the screen

To skip from one part of a NOOK Comic book to another, do this:

1. Tap in the center of the screen to call up Reading Tools, which display thumbnail images of pages in the lower half of the screen. A progress bar beneath the pictures of pages shows your current position in the book. A slider beneath the thumbnail images lets you move quickly forward or backward through the book.
2. Drag the slider to the part of the book you want to read next.

The Reading Tools also include controls at the bottom of the screen that let you:

- Display a table of contents for the book.
- Display a slider tool for adjusting the brightness of the screen.

To view a page without the Reading Tools and thumbnail images, tap in the center of the current page or tap on the thumbnail of the page you want to read next.

Enlarging Text and Images with Zoom View

Many NOOK Comics support Zoom View, a feature that automatically zooms and pans in a sequence that follows the progression of a story as the author intended.

Using Letterboxing

For an optimal experience, tap the gear icon in Reading Tools, then tap the option to turn on Letterboxing for Zoom View. This option causes your NOOK app to fill the screen with content as you move from panel to panel in Zoom View mode.

Using Zoom View

If you see the Zoom View button at the top of the screen, tap it to zoom into a frame. You can also double-tap a specific location on the screen to start Zoom View at that specific frame.

Tap on the edge of the screen or swipe to move forward and backward automatically zooming and panning between frames.

To return to viewing the entire page and exit Zoom View, tap the Zoom View button or double-tap the screen.

Zooming in or out without Zoom View

If there is no Zoom View button at the top of the screen, to zoom in on text and images simply double-tap or pinch out to stretch the image on screen. Tap and slide to move your focus around the screen. Double-tap to return to viewing the page at its normal size and position.

Using Bookmarks in a NOOK Comic Book

You can bookmark a page by tapping the + icon in the lower right corner of the screen.

To view a list of bookmarks, open the Reading Tools, tap *contents*, and tap the *Bookmarks* tab.

To jump to a page that has been bookmarked, tap on the page where it is listed in Bookmarks list.

Reading NOOK Kids' Books

NOOK Kids' picture books are specially designed for young children and formatted for rich-color, touch-screen displays. These interactive books open in landscape orientation in order to best present the illustrations in picture books' two-page spreads.

To read NOOK Kids' Books on iOS, we recommend the Barnes & Noble NOOK Kids app, which is available for iPad in the App Store.

Lending Books

Barnes & Noble has recently consolidated all LendMe® functions and activities online at MyNOOK, where you can Lend and Borrow LendMe eligible NOOK Books as well as accept LendMe offers from your friends. Once you have accepted a LendMe offer and the lent book is in your NOOK Library, you will still be able to read that NOOK Book for up to 14-days on any of your NOOK devices and NOOK reading apps registered to your NOOK account.

For details, see MyNOOK.

Your Library

Viewing the Contents of Your Library

Your NOOK app gives you several different ways of viewing the contents of your Library. By default, the app displays all the items in your Library, sorted in order of those items you have most recently purchased or accessed.

To filter or reorganize your Library, you can use two pull-down menus at the top of the Library screen: The View menu and the Sort menu.

Using the View Menu

The View menu is in the upper left of the Library screen. It displays the current selection for content to be viewed. By default this is "All Items."

To display a subset of the items in your library, tap the menu and select the choice you want:

- All items
- Books

- Comics
- Magazines
- Newspapers
- My Files
- Archived
- Everything Else

My Files refers to files such as PDFs that you have added to your NOOK Library in the cloud or on another device.

Archived refers to NOOK Books or other NOOK content that you are storing in the NOOK Cloud but have not downloaded to this iOS app.

Everything Else refers to content not supported on NOOK for iOS.

Using the Sort Menu

The Sort menu is in the upper right of the Library screen. It controls how items in the Library are sorted. Choices include:

- Recent
- Title
- Author

Recent sorts items according to how recently they were purchased or accessed; the most recently accessed and purchased items appear at the top.

Title sorts items alphabetically by title.

Author sorts items alphabetically by authors' last names.

Searching Your Library

To search the contents of your Library for a word or phrase, do this:

1. In the Library, tap the search icon (a magnifying glass) in the upper right corner.
2. Type the word or phrase you want to search for. Tap *Search*.
Your NOOK app displays the search results.

In addition to displaying matching items in your Library, the Search tool also displays any items in the NOOK Store that offer free samples containing the word or phrase in its title or in the name of its author or authors. Search results list Library items first and Free Samples second. To download a sample, tap the *Sample* button below its cover. To open a sample, tap its cover once the sample has finished downloading.

Opening the Details Page of a NOOK Book or Other Item

To open the Details view of a NOOK Book or other item, press and hold or double-tap on its cover.

The Details page includes a summary of the item. It includes a *Read* button, which you can tap to begin or resume reading the item.

It also features a Manage menu for managing the item. Tap *Manage* in the upper right corner of the Details page to open the menu. The menu presents these choices:

- *Move to Cloud*: Remove the item from your Library but leave its cover visible in the Library.
- *Archive*: Remove the item and its cover from your Library on this device.
- *Assign to profiles*: If your NOOK account includes two or more profiles, this option appears and lets you select which profiles should have access to the item.
- *Delete*: Delete the item, permanently removing it from your Library and archive.

Using the Archive

The NOOK Archive store books and periodicals in the NOOK Cloud and removes their covers from your Library.

If you want to save storage space on your device and make your Library less cluttered you can move items to the Archive.

Restoring Archived Items

To regain access to books or periodicals you have archived, do this:

1. In the Library, tap the View menu and select *Archived*.
Your NOOK app displays the contents of your Archive.
2. Tap the cover of the item you would like to restore.
Your NOOK app opens the Details screen for that item.
3. Tap *Manage* in the upper right corner of the Details screen.
A pop-up menu appears.
4. Tap *Unarchive*.

Using NOOK Cloud

NOOK Cloud is similar to the Archive except that it leaves the covers of items visible in your Library. If you move an item to NOOK Cloud, most of its content is removed from your device, but its cover remains, along with a Download icon (a downward arrow in a white circle).

To restore an item from NOOK Cloud, simply tap the item's cover.

My Shelves

My Shelves are convenient ways of grouping books and other items in your Library. A shelf is a named collection of content. Each shelf appears as a book or other item with other items visible at a slight angle beneath it. Imagine that you are peering down at a stack of books on a coffee table, and you'll have the idea.

The My Shelves feature lets you create, view, and access your shelves.

Accessing My Shelves

To access My Shelves, tap the NOOK Navigation Menu in the upper corner of the screen. Then tap *My Shelves*.

Creating a Shelf

To create a shelf, do this:

1. On the My Shelves screen, tap *Add* in the upper right corner.
Your NOOK app displays the contents of your Library.
2. Scroll through your Library and tap the cover of each item you want to add to the shelf. If you want to select all the items currently visible on the screen, tap the *Mark All* button in the lower left corner.
3. When you have selected all the items you want in the shelf, tap *Done* in the upper right corner.
Your NOOK app opens a dialog box and asks you to enter a name for the shelf.
4. Type the name for the shelf, and tap *Save*.
Your NOOK app creates the shelf.

Opening a Shelf

To open a shelf and view its contents, open My Shelves and tap the shelf.

Your NOOK app displays all the items in the shelf.

To open an item and begin reading, tap the item's cover.

Editing or Deleting a Shelf

You can rename shelves or change their contents at any time. You can also delete a shelf.

NOTE: Deleting a shelf does not delete the content in the shelf. It simply removes the grouping of the content as a shelf.

To edit or delete a shelf, do this:

1. On the My Shelves screen, tap the shelf you want to change.
Your NOOK app opens the shelf and displays its contents.
2. Tap *Edit* in the upper right corner of the screen.
3. Do one of the following:
 - To change the contents of the shelf, tap *Edit*. Then select the items you want to add or remove from the shelf.
 - To rename the shelf, tap *Rename*. When Your NOOK app opens a dialog box, type the new name for the shelf and tap *Save*.
 - To delete the shelf, tap *Delete*. When Your NOOK app opens a dialog box, tap *Delete*.

Messages

Your NOOK app includes a built-in Inbox for receiving messages about new content arriving (e.g., new issues of a magazine you have subscribed to) and special offers from the NOOK Store.

To access your Inbox, do this:

1. Tap the NOOK Navigation menu in the upper left corner of screen.
2. Tap the envelope icon.
Your NOOK app opens your Inbox and displays any messages you have received.

To edit the contents of your Inbox, tap *Edit* in the upper right corner. Then tap the message you want to edit. You can mark messages as read or delete them.

When you have finished editing your Inbox, tap *Done* in the upper left corner.

Settings

The NOOK Settings screen lets you customize the configuration of NOOK for iOS.

To access the Settings screen, do this:

- In the Library or My Shelves, tap the NOOK Navigation Menu (three shelved lines) in the upper left corner of the screen.
- Tap *Settings* in the menu.
Your NOOK app displays the Settings screen.

The Settings screen includes many features, which are described below.

Selecting a Dictionary

The Settings screen lets you select a different dictionary for Your NOOK app.

Tap the *Download* link next to any dictionary you want to download. (You must be connected to Wi-Fi to download dictionaries or any other content.)

Only one dictionary may be active at a time. If you have installed more than one dictionary, you select which dictionary should be active by tapping on its name in the *Installed Dictionaries* list that appears at the top of the Dictionary Options screen.

If your account is registered to a U.S. address, the American English dictionary will be Merriam-Webster's Collegiate® Dictionary, Eleventh Edition. If your account is registered to a U.K. address, the English dictionary will be the Oxford Dictionary of English.

Checking the Version Number

To see which version of the NOOK app you are running, open NOOK Settings and tap *About*.

This User Guide is written for Release 4.0.1 of NOOK for iOS. If you have running an older version of the NOOK app, visit the App Store and download the latest version.

NOOK Profiles

Profiles Explained

A NOOK Profile tailors content and shopping experiences on your NOOK for an individual user. Your NOOK app supports up to six NOOK Profiles, enabling different people, including parents and children, to use NOOK devices and apps in different ways.

All the purchases made are processed through the Barnes & Noble NOOK account you signed in with or created when you first set up your NOOK app.

Types of Profiles

Your NOOK supports three types of NOOK Profiles:

- **The Primary Profile**
This is the profile created by default when you register a NOOK device or app. This profile can view all the content on the device. It can also create and edit profiles for other users. All purchases made on the NOOK are processed using the payment method associated with this profile.
- **An Adult Profile**
An adult profile can purchase any type of content. An adult profile can control which content is visible to itself and which content is visible to any child profile. It can also set parental controls for child profiles. It cannot control which content is visible to the primary profile.
- **A Child Profile**
By default, a child profile can only view and purchase content authorized by an adult profile or the primary profile. A child profile does not have the ability to create or edit other profiles. It cannot override parental controls.

Parental Controls

Simple-to-use parental controls help create a “kid-friendly” experience and let parents keep tabs on activity and purchases. Using parental controls, you can control the types of content that child profiles can view and purchase. You set up parental controls when you create a child profile. You can adjust them later if you like by editing the child profile.

Creating Profiles

At this time, you can only add profiles to an account using a NOOK® HD tablet, a NOOK® HD+ tablet, a Samsung Galaxy Tab® 4 NOOK® 7.0 tablet, a Samsung Galaxy Tab® 4 NOOK® 10.1 tablet, or the NOOK® Reading App for Android™ version 4.0 on most Android devices.

Selecting a Profile

If your account includes more than one profile, you can switch from one profile to another on your iOS device.

To switch from one profile to another, do this:

1. Use the NOOK Navigation Menu to open the NOOK Settings screen.
2. Under PROFILES, tap *Set Profiles*.
3. Tap the profile you want to switch to.

Assigning Content to Profiles

By default, all content is assigned to the profile of the account holder. If you have not created any additional profiles in your account, you do not need to assign any content to your profile, because it is assigned to you automatically.

However, if you have created other profiles, you can decide which profiles can access which content in your Library.

To assign the current book to one or more profiles, do this:

1. Do one of the following:

- In a book, tap in the center of the screen to open the Reading Tools, then tap the Information icon to display the Details screen for the book.
 - In the Library, press and hold on a cover to open the Details screen for the content item.
2. Tap *Manage* in the upper right corner.
A pop-up menu appears.
 3. Tap *Assign to profiles*.
 4. Tap the profiles to which you would like to assign the book.
To prevent a profile from accessing the book, leave that profile's name unchecked.

Note that the *Assign to profiles* menu option will not appear in the Manage menu if your account includes only the Primary Profile, since all content is assigned to the Primary Profile automatically.

Selecting the Content Accessible to a Profile

To review and control the content accessible to a profile, do this:

1. Open the NOOK Settings screen.
2. Tap *Set Profile*.
3. Tap *Edit* next to the name of the profile you want to edit.
4. Tap content covers to select or unselect the content that should be available to this profile.

Finding Additional Help and Resources

The NOOK Settings screen includes links for:

- Lists of Frequently Asked Questions.
- Legal documents, such as the NOOK App Terms of Service, NOOK Store Terms of Service, and the NOOK Privacy Policy.
- Version and other information about this version of the NOOK for iOS app.

The screen also includes:

- A link for sending Feedback about this app to Barnes & Noble.
- A button for logging out of the Barnes & Noble NOOK account associated with the app.